



**Tennis  
Anti-Doping  
Programme**

# Important Information on Anti-doping

## **NEW TUE PORTAL TO BE INTRODUCED ON 1 JANUARY 2018**

December 2017

If you have a condition that requires the use of a substance or a method that is on the Prohibited List, a Therapeutic Use Exemption – commonly known as a TUE – is required. A TUE permits you to use the prohibited substance or method without committing an Anti-Doping Rule Violation, providing that all such use is in accordance with the conditions of the TUE.

From January 2018 all applications for a TUE must be made online through the Tennis Anti-Doping Programme (TADP) TUE Portal. In addition to providing enhanced security, the TUE Portal will also enable players and their physicians to monitor the real-time status of their TUE applications.

### **Apply for a TUE**

All applications for TUEs under the TADP must be made online through the TUE Portal:

<https://tennis.idtm.se/>

***For a first-time application in the TUE Portal (this also applies to players who have a valid TUE that requires submission of an annual review and those players who intend to apply for a renewal of an existing TUE):***

Prior to submitting a first application via the TUE Portal only, ALL users (players and physicians) must create an account. If under 18 years old, then a parent or guardian must register on behalf of the player. All users must provide a mobile phone number, as this is used to provide additional security when logging in (via a unique PIN code) and for notifications about TUE applications.

**Important: all accounts must be verified by the TUE Administrator.**

**Players** should provide their WADA ADAMS ID and/or IPIN REGISTRATION NUMBER, as doing so will speed up the verification of the account. It is recommended that all players who are already subject to the TADP create an account in the TUE Portal, even if a TUE is not required immediately, as this will help to minimise delays in processing the first application submitted via the TUE Portal.

Note: All players, but in particular any player who anticipates applying for a TUE and those who have a valid TUE that requires an annual review, should create an account **and** invite the physician who will complete the application on their behalf to create an account **as soon as possible** to prevent an application being delayed.

### ***The application process***

Once their account has been verified, the player will, as part of his/her application, invite a physician (who must also have an account in the Portal) to complete that application on their behalf. The physician will be sent a PIN



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code by text and/or email containing the link to the player's online application form. Note: to speed up processing of the TUE, the physician is recommended to upload redacted documents (i.e. ones with the player's name removed) if possible. As all TUE applications are reviewed anonymously, the redaction process will be done by a TUE Administrator if not by the player's physician.

If the TUE Committee has any questions or requires further information relating to the application, a request will be sent to the physician through the Portal. The physician will be notified of such a request by text and/or email.

**Important: if the application is for a known substance or method that is NOT prohibited, then it will not be possible to submit that application. Instead, the player and physician will be provided with a link to download a confirmation notice through the portal that a TUE is not needed. It will also not be possible to submit an application that is not fully completed or for which supporting medical documentation has not been provided.**

For substances and methods which are prohibited, the TUE Committee will notify the player and physician whether the application has been granted or denied, and whether there are any modifications to the original request (e.g. dosages) or special conditions associated with the granting of a TUE (e.g. a request for an annual review). Where a TUE is granted (with or without modifications), a certificate will be generated that can be downloaded from the player's account.

Players who are granted TUEs on the condition that an annual review of their treatment is provided will receive a reminder of that requirement 30 days prior to the deadline for submission.

**An application for a new TUE (or renewal of an existing TUE) should (where possible) be submitted at least 30 days in advance of the first date on which use of the substance is required.** Please note that failure to provide the required information within 30 days, will result in the online application being cancelled.

To report any problems using the online TUE Portal, contact IDTM through their email helpline at [tennis@idtm.se](mailto:tennis@idtm.se).

If you need to contact IDTM by telephone, please call:  
+46 8 555 10 999 (Swedish working hours, open 7-days a week).

